## Planning

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| What(list of actions – 1 per line) | Status(to start; in progress; complete) | Actions(Bullet point list of actions) | Who(who has responsibility) | When(Deadlines and timescales) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## Attracting and Recruiting Volunteers

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| What(list of actions – 1 per line) | Status(complete; needs updating; to start) | Actions(Bullet point list of actions) | Who(who has responsibility) | When(Deadlines and timescales) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## Inducting and Training

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| What(list of actions – 1 per line) | Status(complete; needs updating; to start) | Actions(Bullet point list of actions) | Who(who has responsibility) | When(Deadlines and timescales) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## Support and Manage

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| What(list of actions – 1 per line) | Status(complete; needs updating; to start) | Actions(Bullet point list of actions) | Who(who has responsibility) | When(Deadlines and timescales) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## Reward and Recognition

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| What(list of actions – 1 per line) | Status(complete; needs updating; to start) | Actions(Bullet point list of actions) | Who(who has responsibility) | When(Deadlines and timescales) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## Exit Routes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| What(list of actions – 1 per line) | Status(complete; needs updating; to start) | Actions(Bullet point list of actions) | Who(who has responsibility) | When(Deadlines and timescales) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |